



## CDSVRP CEU Request for Approval

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Topics available for CDSVRP Continuing Education Credits include but are not limited to subjects related to Domestic Violence, Sexual Violence, Stalking, Child Abuse, Child Sexual Abuse, Elder Abuse, Advocacy, Crisis Intervention, Trauma, Secondary Trauma, Legal and Ethical Issues and/or Cultural Competence. To receive CDSVRP Continuing Education Credits, training/education must be provided on a topic deemed suitable for professionals.

**Requests need to include the CEU Request for Approval Form, an Agenda, and Biography for the Trainer(s). Requests without all required documentation will be denied. Forms are due prior to the training but will be accepted up to two (2) weeks after the training. Requests submitted later than two (2) weeks may be denied.** Questions can be directed to Kim Wynn, 405-524-0700, ext. 19 or [kim@ocadvsa.org](mailto:kim@ocadvsa.org)

Please complete and return this form and attachments to: *OCADVSA, Attn: Professional Development Committee, 3815 N. Santa Fe Ave., Suite 124, Oklahoma City, OK 73118 or fax to 405-524-0711.*

Name of Person Making Request: \_\_\_\_\_

Contact information: \_\_\_\_\_  
(phone) (fax) (email)

Title of Training: \_\_\_\_\_

Date of Training: \_\_\_\_\_

Location of Training: \_\_\_\_\_

Trainer (s): \_\_\_\_\_

Sponsoring Agency: \_\_\_\_\_

Hours Requested (**Breaks, evaluations and non-working lunches may not be included.**) \_\_\_\_\_

Please initial if you would like the training to be advertized on OCADVSA website \_\_\_\_\_

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Office Use: Date Received \_\_\_\_\_ Date Approved \_\_\_\_\_

Number of Hours Approved \_\_\_\_\_ Approved by \_\_\_\_\_